

Job Description: Novice Designer



Summary

Working under the direct supervision of our Design Leadership, this starting-level position will perform a broad variety of dealer designer responsibilities. This designer will need to have a solution driven mindset, keen sense of detail, be team-oriented, exhibit a high level of professionalism, and be well versed in how to prioritize tasks as they join this thriving and dynamic design team.

Job Responsibilities

- Join and co-lead client tours, presentations, and work sessions
- Site visits, field verifications and inventories
- Space Planning and design concept planning/collaboration
- Renderings, drawings & compiling final deliverables
- Develop/collaborate on color palettes for furnishings and interiors finishes
- Product specification
- Installation drawings
- Well versed in contract furniture knowledge

Education, Work Experience, and Leadership

- Minimum requirement of an Associate Degree majoring in interior, graphics, industrial design. Bachelor's degree or equivalent experience ideal.
- Working under senior leadership, this role will have committed mentorship to allow for professional growth within the organization.

Knowledge, Skills and Abilities

- Proficiency in AutoCAD, CET Designer, Project Matrix, Bluebeam, Microsoft 365.
- Ability to work well in a team-based approach, both within the design team and broader group, with the common goal of a successful project.
- Must meet a level of professionalism in both verbal and written communication skills as this role requires daily communication with internal and external project team members.

Working Conditions

- Flexible working environment with the ability to work out of both locations and some remote work.
- Limited physical requirements with occasional need to visit a client site to perform site verifications and field surveys.

Benefits

- SIMPLE IRA Retirement Match
- Health, Dental & Vision Insurance
- Short-Term and Long-Term Disability
- Life Insurance
- Holiday and Vacation PTO

Who We Are

Interiors for Business (IFB) is a family-owned Steelcase furniture dealership. Celebrating 25 years in 2021, this dynamic and close-knit organization is focused on continued growth servicing clients in a variety of vertical markets. IFB consists of creative thinkers, entrepreneurs and specialists who collaborate to design and create beautiful and functional spaces.